

# **GREAT WESTERN NETWORK - BY-LAWS** (current 12-13-2017)

**ARTICLE I. NAME:** The name of the organization shall be the GREAT WESTERN NETWORK.

**ARTICLE II. AUTHORIZATION:** Management, operation, and governance of this organization is provided for under provisions of the North Dakota Century Code 54-40-01, 54-40-02 and 54-40-08.1 as applicable to the specifics herein set forth by the GREAT WESTERN NETWORK by-laws.

**ARTICLE III. PURPOSE:** The purpose in forming the GREAT WESTERN NETWORK is to establish an organization through which member districts may jointly and through cooperative effort pursue research, planning, purchasing, development, implementation, programming and operation of a telecommunications system. Such a system will enable each member district to expand its educational opportunities and capabilities to bring programs to high school students, elementary students, home bound students, preschool students, adult students, and other citizen groups.

**ARTICLE IV. MEMBERSHIP:** Each member district's board of education shall appoint one person to serve as the voting member of the governing board.

## **ARTICLE V. TERM OF MEMBERSHIP ON THE GREAT WESTERN NETWORK BOARD**

No person may serve on the GREAT WESTERN NETWORK governing board when his or her term as a member of the local school district board of education has expired. No appointed member district school administrator may serve on the governing board when his or her term of employment is terminated by the appointing member district.

**ARTICLE VI. MEETINGS:** The GREAT WESTERN NETWORK governing board shall hold its annual meeting during the month of July. In addition to its annual meeting, the governing board shall meet at least once per fiscal year. Special meetings will require at least a three (3) day notice to the governing board members. The governing board will select its officers at its annual meeting in July.

**ARTICLE VII. OFFICERS:** The officers of the GREAT WESTERN NETWORK governing board shall be: Chairperson, Vice Chairperson, Secretary/Treasurer (LEA)

These officers shall be elected for a one year term by the governing board members at the annual meeting in July. Elected officers who have resigned or have been terminated will be replaced by appointment by the governing board to fill the expired term.

The Chairperson shall conduct the meeting and shall be responsible for the management of the affairs of the GREAT WESTERN NETWORK; the Vice Chairperson shall serve in the absence of the Chairperson. The LEA shall work with the GREAT WESTERN NETWORK director in regard to the recordkeeping and reporting of the financial activities of the consortium.

**ARTICLE VIII. EXECUTIVE COMMITTEE:** An Executive Committee shall be appointed by the chairperson at the annual meeting in July. This committee is to be comprised of the Director, the chairperson, and six members of the governing board. The committee will serve as an advisory committee to the overall governing board and its director. Meetings will be held on an as needed basis upon request from any of the executive committee members.

**ARTICLE IX. VOTING:** Each GREAT WESTERN NETWORK member district shall have one vote. Consequently, prior to every governing board meeting, each member district will designate one of its governing board representatives as its vote casting member. A quorum consists of the members that are present at the meeting.

**ARTICLE X. RECORD KEEPING:** The GREAT WESTERN NETWORK governing board will establish a record keeping and financial accounting system in accordance with acceptable accounting principles and practices. The governing board shall contract with a "Member District" LEA, or Host LEA to be the fiscal agent on its behalf and to provide the required financial accounting and record keeping herein set forth via these by-laws. In addition, the contracting LEA will be responsible for:

1. The recording and publishing of the minutes of the governing board meetings.
2. The distribution of those minutes to all governing board members in advance of scheduled meetings.

**ARTICLE XI. AGREEMENT AND HANDBOOK:** The governing board and its member schools shall follow, in good faith, the GREAT WESTERN NETWORK Agreement and the GREAT WESTERN NETWORK Handbook as agreed upon at their annual meeting.

**ARTICLE XII. AMENDING OF THE BY-LAWS:** Any proposed changes to these by-laws must be made known to the GREAT WESTERN NETWORK governing board members at least five (5) days prior to any scheduled meeting. Adoption of an amendment, revision, addition, and/or deletion of the by-laws will require a consensus vote of approval by the voting board members.

**ARTICLE XIII. EXTERNAL REGULATIONS:** No changes to the by-laws shall be permitted if they conflict with either the Communities Act of 1934, as amended, or the rules and regulations of the Federal Communications Commission.

**ARTICLE XIV. PARLIAMENTARY AUTHORITY:** Meetings shall be conducted according to ROBERT'S RULES OF ORDER, NEWLY REVISED and shall govern any provision not specifically set forth in these by-laws.